

NEEN SAVAGE PARISH COUNCIL

Clerk: Mrs D McBride

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The Willows
Clebury Mortimer
Kidderminster
DY14 0HB

20th July 2023

**To: All Parish Members
The Public
The Press**

Members are summoned to attend the Parish Council Meeting being held on Wednesday 26th July 2023 in Neen Savage Parish Hall commencing at 7.30pm for the transaction of business as set out in the Agenda below.

Members of the public are welcome to join the meeting but can only speak during the Public Participation Session.

Yours Sincerely

D McBride

Clerk to the Council

AGENDA

- 376/01 Apologies
To receive and accept apologies and reasons for absence from Members.
- 376/02 Declarations of Interest
Disclosable Pecuniary Interests – *Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*
- i) To declare any Disclosable Pecuniary Interests.
 - ii) To declare any non-pecuniary Interests.
- 376/03 Public Participation session
- 376/04 Approval of Minutes
To confirm the Minutes of the Parish Council meeting held on Wednesday 28th June 2023.
- 376/05 Matters Arising/Clerk and Councillor Reports
- i) Clerk's Report.
 - ii) Cllr Sales – CrimeWatchNeenSavage WhatsApp group Report.
 - iii) Cllr Tomkinson/Cllr Sales – Highways Site Visit Report.
 - iv) Cllr Tomkinson – Environmental Maintenance Report.
 - v) Cllr Sales – Parish Hall Report.
- 376/06 Financial Matters
- i) To review the Bank Mandate (as per Financial Regulations)
 - ii) To review variable direct debit for BT (as per Financial Regulations)
 - iii) To approve the quarterly budget review and bank reconciliation to 30th June 2023.
 - iv) To approve costings for replacement bench at Six Ashes.
 - v) To note external auditor PKF Littlejohn's confirmation that they have received and logged our notification of exempt status.

NEEN SAVAGE PARISH COUNCIL

376/07 Payments

- a) To approve the following payments and sign cheques:
 - i) Mrs D McBride – Wages (July) - £227.40
 - ii) HMRC – PAYE (July) - £56.80
 - iii) Mrs D McBride - Clerk's quarterly admin expenses - £113.17
 - iv) Neen Savage Parish Hall – five parish books - £50.00

376/08 Planning Matters

- a) Planning Decisions
 - i) Reference: 23/01473/FUL (validated: 24/04/2023)
Address: Stone House, Catherton Road, Cleobury Mortimer, Shropshire, DY14 0LF
Proposal: Conversion of existing outbuilding into home office/games room and holiday let including first floor extension
Decision: Grant Permission
 - ii) Reference: 23/01474/LBC (validated: 24/04/2023)
Address: Stone House, Catherton Road, Cleobury Mortimer, Shropshire, DY14 0LF
Proposal: Works to facilitate the conversion of two (attached) outbuildings into home office and holiday let including reinstatement of first floor
Decision: Grant Permission

376/09 Unitary Councillors' Reports

To receive Unitary Councillors' Reports.

376/10 Parish Matters

- i) To receive any new Parish Matters.
- ii) To consider the location for a bench at Pike Common.
- iii) To complete the annual Police and Crime Commissioner Town and Parish Council survey.

376/11 Future Agenda Items

376/12 To confirm the date and time of the next meeting:

Wednesday 27th September 2023, 7.30pm at Neen Savage Parish Hall.