

# NEEN SAVAGE PARISH COUNCIL

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Minutes of Meeting of the Parish Council held on Wednesday 28<sup>th</sup> November 2018 at Neen Savage Parish Hall commencing at 7.30pm.

Chairman: Cllr Arthur Ratcliff.

Clerk: Mrs D McBride.

Present: Cllr Arthur Ratcliff, Olwen Sales, Cllr Michael Tomkinson, Cllr Andy Vanderhook, Cllr George Haywood, Cllr Sue Del Mar and Unitary Cllr Madge Shineton.

328/01 To receive apologies and reasons for Absence from Members

Cllr Stephen Hinton – unwell.

Unitary Cllr Gwilym Butler – another meeting.

Apologies accepted.

328/02 Declarations of Interest

There were no declarations of interest made.

328/03 Public Participation Session

There were two members of public present. No matters were raised.

328/04 To confirm the Minutes of Parish Council Meeting held on Wednesday 24<sup>th</sup> October 2018

It was RESOLVED that the minutes of the Parish Council Meeting held on Wednesday 24<sup>th</sup> October 2018, be signed and ADOPTED as a true record.

At 7.36pm Cllr Tomkinson arrived. Council agreed to bring forward the Planning and Unitary Councillor items.

328/08 Planning Matters

(a) Planning Applications

i) Reference: 18/04792/PMBPA/FUL (validated: 17/10/2018)

Address: Agricultural Building to east of Baveney Lane, Neen Savage.

Proposal: Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to residential use.

Applicant: Mr T Poyner (4 Withies Bank, Oretton, Cleobury Mortimer, DY14 0TB)

Outcome: This application is for information only so no comment made.

ii) Reference: Reference: 18/04786/FUL (validated: 17/10/2018)

Address: 6 Detton Hall Farm Barns, Neen Savage, Cleobury Mortimer, DY14 8LW

Proposal: Erection of a detached garage and log store

Applicant: Mr Chris Andrews (6 Detton Hall Farm Barns, Neen Savage, DY14 8LW)

Outcome: Council RESOLVED to support this application.

iii) Reference: 18/04741/FUL (validated: 22/10/2018)

Address: Holly Cottage, Baveney Wood, Cleobury Mortimer, DY14 8JB

Proposal: Erection of two storey rear extension and renovation and remodelling (including the part demolition) of an existing detached dwelling

Applicant: Mr Tom Rogers (Holly Cottage, Baveney Wood, DY14 8JB)

Outcome: Council RESOLVED to support this application.

328/10 Unitary Councillors' Reports

Unitary Cllr Madge Shineton reported rapid change at Shropshire Council so please check the details of the full Council meeting on 13<sup>th</sup> December for an official update. There were over 18,000 responses to the Future Fit consultation which has helped produce a 500-page report for discussion at various Health meetings, Overview and Scrutiny Committee, and the CCG before being publicised on the website. The PRH A&E department is now not closing overnight mostly due to locum doctors and agency nurses being found. Cllr Shineton is concerned about the fragility of doctors and nurses. The Ambulance service is preparing for a possible increase in demand over the coming winter as are local GP surgeries.

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## 328/10 Unitary Councillors' Reports (cont'd)

People need to be more responsible in accessing the relevant service and not inundate A&E. Cllr Vanderhook asked whether being put in special measures will aid Future Fit. Cllr Shineton replied that it will as it brings in extra cash and a director to oversee. Many areas within the hospitals are doing really well and some failings are due to data interpretation and patient choices for treatment. Cllr Tomkinson asked whether there is an incentive not to be in special measures as Worcester Hospital has been in this state for four years. Cllr Shineton said there has been a lack of management continuity at Worcester which hasn't helped and so she would urge Shrewsbury and Telford Hospitals (SATH) to see things through. Three out of the six issues have already been addressed but there are on-going staffing recruitment issues. Poor publicity can put people off as well as a lack of training posts. Cllr Shineton asked what we felt about the new Environmental Maintenance Grant application process. There is no explanation of the Shropshire Pound and Level 3 Asset Management Authority.

## 328/05 Matters Arising/Clerk and Councillors' Progress Reports since the last meeting

### i) Clerk's Progress Report

#### **Footpath issue near Nash**

Emailed Access Team and they are looking into this when they do other work in this area ie Overwood Farm diversions.

#### **Deeds**

Previously Land Registry confirmed three pieces of land are registered and requested a new payment of £4 which was been sent. It then transpired that two pieces of land they referred to are a resident's property which means that only one of our properties is actually registered. This is the long piece of riverbank from the Parish Hall grounds to the Ford. A further £14 was paid to have a copy of the title deed and corresponding map. Another check on the land at Baveney Wood Common was conducted which confirmed our land is not registered. Council agreed to start the process to registering the outstanding land with whatever evidence we have. If there are any issues and we cannot demonstrate title we will need to ask for legal advice.

#### **Ford**

Mr Treves has said a replacement seat should be concreted in next month.

#### **Parish Hall**

Plus Net did not phone back as promised in order to request an order as agreed at the October meeting. The Clerk has since tried to speak to the operator who was dealing with our case to no avail. Business support confirmed the account was closed and will request the billing department to fully refund the £17.40 which went out by direct debit mid-September. His advice was to wait until we have been refunded before starting opening a new account. A cheque for the difference has been received so the process to order broadband can start again.

#### **Six Ashes**

Two benches ordered from T Preece - should have been ready by end September - have chased and left several messages.

- ii) Cllr Ratcliff confirmed that most of the 110 SmartWater packs have been distributed. The distributors need to meet up and decide how many we still need to order. Every household will be visited.
- iii) Cllr Ratcliff has ordered and received some replacement parts and paint for the BT Phone Box. The project is moving on well and the phone box will look good when finished.
- iv) Cllr Del Mar has taken extracts from Council Minutes for the Vital Link to cover planning and other mains points from the September and October meetings.

## 328/06 Financial Matters

- i) Council members had received a draft copy of the budget for 2019/20. Once we have the taxbase figure from Shropshire Council we can determine the cost per household. Audit fees should be lower next year as we qualify for exemption for external audit. Election expenses can be carried forward as ear-marked reserves. Budget to be formally considered and a precept approved at the next meeting.
- ii) Council considered the External auditor's final report and noted the comment regarding risk assessment. Council was satisfied that this matter has been addressed.
- iii) Council considered the revised Environmental Maintenance Grant application paperwork and queried whether Shropshire Council will actually accept a value of volunteer labour. There is complexity of bureaucracy but agreed to apply for a grant to enable the Parish Council to undertake some minor highway works. Council felt the Highway Expenditure on the draft budget for 2019/20 should be increased to £1,000 to cover any works we might do.

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## 328/07 Approve Payments

Council RESOLVED to approve the following payments:

- i) Mrs D McBride – Wages (New rate from November & Tax refund) – £355.50 (Cheque)
- ii) The Poppy Appeal - Remembrance Wreaths - £40.00 (Cheque)
- iii) PKF Littlejohn – external audit fee - £240.00 (Cheque)
- iv) Chris Bargman – web hosting, domain registration and support – £40.00 (replacement Cheque as previous one damaged).

## 328/09 Place Plan review and consider projects for CIL Local and Neighbourhood Fund.

Council noted that whilst the Place Plan has not been updated since 2015-16 by Shropshire Council it was important to review the infrastructure priorities and ensure that we have an input into the process especially as the whole system of Place Planning and CIL monies is under review.

The Parish Hall phone line installation could be paid for from Neighbourhood Fund money.

The hedges near Six Ashes could be realigned or even some removed and replaced with metal fencing. This is a safety matter but perhaps this can be solved by cutting the hedge more often. It was agreed to speak to the landowner in first instance.

It was suggested that perhaps we can use some Environmental Maintenance Grant to clean out the undergrowth from the existing metal fencing at Six Ashes and scoop out debris from field edge near Ford to prevent it blocking the culvert.

Council agreed to discuss projects for CIL Local and Neighbourhood Fund further at the next meeting.

## 328/11 Parish Matters / Highways

- i) The Clerk has been copied into correspondence between Cllr Butler and Highways regarding work at the Ford. Highways have requested a scoping meeting with Kier to discuss requirements. It has been proposed that a specialist company can undertake jetting operations followed by a CCTV survey. The Clerk will ask for a council representative to be present at the scoping meeting as we can liaise with landowners. The Highway maps have still not been returned to Cllr Tomkinson by Andy Oliver, Highways – Clerk to chase up again.
- ii) The wooden fence at Six Ashes has been knocked over again. Cllr Ratcliff will look at repairing.

## 328/12 Future Agenda Items

- i) Further review of Place Plan and projects for CIL Local and Neighbourhood Fund.
- ii) Finalize budget for 2019/20.

## 328/13 Date and Time of Next Meeting

The next Parish Council meeting will be held on Wednesday 2<sup>nd</sup> January 2019 at 7.30pm at Neen Savage Parish Hall. The meeting closed at 9.11pm.

**It was agreed at the Parish Council Meeting (Minute Ref 329/04) that these minutes are a true record of the meeting, subject to the following corrections:-**

**Arthur Ratcliff**

**2<sup>nd</sup> January 2019**

**Signed.....Chairman**

**Date.....**