

NEEN SAVAGE PARISH COUNCIL

Minutes of Meeting of the Parish Council held on Wednesday 26th September 2018 at Neen Savage Parish Hall commencing at 7.30pm.

Chairman: Cllr Arthur Ratcliff.

Clerk: Mrs D McBride.

Present: Cllr Arthur Ratcliff, Cllr Olwen Sales, Cllr Michael Tomkinson, Cllr Stephen Hinton, Cllr Sue Del Mar, Cllr George Haywood (in part), and Unitary Cllr Gwilym Butler.

326/01 To receive apologies and reasons for Absence from Members

Cllr Andy Vanderhook – personal commitment
Cllr George Haywood – late due to work.
Apologies accepted.

326/02 Declarations of Interest

There were declarations of interest made.

326/03 Public Participation Session

There were two members of public present. There has been some pig netting dumped in a layby near the Stonehouse. Clerk will ask Highways/Streetscene to remove.

326/04 To confirm the Minutes of Parish Council Meeting held on Wednesday 25th July 2018

It was RESOLVED that the minutes of the Parish Council Meeting held on Wednesday 25th July 2018, be signed and ADOPTED as a true record.

326/05 Matters Arising/Clerk and Councillors' Progress Reports since the last meeting

- i) The Clerk has emailed Highways with all points raised at July meeting. There was no reply but some work has been done. Clerk also contacted the Access Team regarding the path at the Ford. They were very helpful; although the path is not a Right of Way they contacted the Bridge & Structure Team regarding our concerns but they say the bridge was inspected in May 2017 and had no high priority issues but if anything deteriorated we should let them know.
The Clerk has chased Shropshire Council's CIL Team for a response regarding possible projects for Neighbourhood Fund and CIL local money. There is a lot of controversy at moment regarding Shropshire Council's plans for CIL going forward.
The Clerk has checked with Land Registry on-line and by telephone regarding confirmation of ownership details for Baveney Wood Common, Pike Common, Parish Hall land and adjacent river bank. A written application has now been submitted to Land Registry with the relevant form, copy maps and explanatory letter for investigation. We have received confirmation from Shropshire Council regarding land ownership at the Ford area.
The grant from the Armed Forces Covenant Fund Trust for one Silent Soldier silhouette was successful. The standing silhouette ordered through the British Legion has also arrived. Agenda item to discuss location for these.
Two pages have been submitted for the October/November edition of the Vital Link, together with notice of the next Litter Pick set for 7th October. The Hall has been booked and posters prepared. There has been no word from BT Open Reach about their quote to supply a new pole for broadband nor from Plus Net who have refunded the £30 set-up fee. £17.40 was direct debited from our account on 17th August and then refunded back on 31st August. Despite a poor response from their customer services phone line, the Clerk was eventually informed that the account has actually been closed. Plus Net informed the Clerk that the quote from BT to install a new pole and make the phone line connection is £654.68 + VAT. Matter will be put on the October Agenda for discussion.
Two benches were ordered from T Preece for Six Ashes and should be ready by end September. The Clerk has ordered 30 more packs of SmartWater and signage through Mick Simpson, West Mercia Police.
- ii) Cllr Ratcliff confirmed that there was a good turnout for the SmartWater launch in August with 35 packs collected. Since then, the remaining packs have almost gone hence more ordered. Residents have been very receptive to this project and every household will be asked if they would like SmartWater.
- iii) Cllr Ratcliff has removed the glass and glazing bars from the Phone Box and will sand blast it ready for painting by the WI. The Parish Hall have discussed where to locate the Phone Box in the grounds.

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326/06 Financial Matters

- i) The Clerk had received an email from the external auditor asking whether Council would like to exempt itself from a full audit review as we may have met the criteria for this. Council agreed to go with the full audit this year as planned but will consider the exemption process for next year following advice from our Internal Auditor and SALC.

326/07 Approve Payments

Council RESOLVED to approve the following payments:

- i) Mrs D McBride – Wages (August & September) – £310.68 (Cheque)
- ii) HMRC – PAYE (August & September) - £39.80 (Cheque)
- iii) Cleobury Old Comrades – Silent Soldier silhouette - £150.00 (Cheque)

326/08 General Data Protection Regulations

Council continue to work towards compliance of the new regulations. The main focus going forward will be to regularly review the legislation and monitor performance.

- i) Council RESOLVED to approve the appointment of the Clerk as Data Protection Compliance Officer
- ii) Council RESOLVED to adopt the Security Incident Response Policy
- iii) Council RESOLVED to adopt the Register of Processing Activities
- iv) Council RESOLVED to adopt the Data Protection Impact Assessment document.

326/09 Planning Matters

(a) Planning Decisions

- i) Reference: 18/03055/FUL (validated: 02/07/2018)
Address: Kudos Blends Ltd, Unit 6A, The Old Station Business Park, DY14 8SY.
Proposal: Demolition of an existing business unit. Construction of a high bay single span building to blend wheat flour to include warehouse and storage of finished product and despatch bay is provided underneath the canopy.
Applicant: Mr P Price (Bob Price And Son, Unit 1, The Old Station Business Park.
Decision: Grant Permission
- ii) Reference: 18/02042/FUL (validated: 21/05/2018)
Address: Stepple Hall , Catherton Road, Cleobury Mortimer, DY14 0LH
Proposal: Erection of new amenity outbuilding following demolition of existing timber garage/storage building; Form external sunken patio area and new access from main house; Extend existing timber loggia over part new sunken patio area and erection of utility room following demolition of existing
Applicant: Mr & Mrs S Morton
Decision: Grant Permission
- iii) Reference: 18/01554/FUL (validated: 23/05/2018)
Address: Reaside, Neen Savage, Cleobury Mortimer, Shropshire
Proposal: Formation of (1800sqm) riding manege with 1.2m high boundary fencing to include the change of use of land
Applicant: Mr & Mrs J Sales
Decision: Grant Permission
- iv) Reference: 18/01555/FUL (validated: 23/05/2018)
Address: Reaside, Neen Savage, Cleobury Mortimer, Shropshire
Proposal: Erection of an agricultural implement and fodder storage building with hardstanding.
Applicant: Mr & Mrs J Sales
Decision: Grant Permission

At 8.10pm Cllr Haywood arrived.

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326/10 Unitary Councillors' Reports

Unitary Cllr Gwilym Butler informed the meeting of Shropshire Council's campaign to raise awareness of safeguarding issues and gave Council some posters to display around the parish. Cllr Butler said CIL already awarded or due through current planning applications is secure but going forward there are proposals to modify the process ie change the percentage allocations and management of funds. Many small parishes have CIL monies but its use for critical infrastructure to enable new development is providing difficult to deliver. Some parishes who have new housing may have their CIL used in adjoining parishes who need the infrastructure money for highway improvements, education, health and utilities. Parishes can allocate their CIL to a neighbouring parish for a project which helps both but it would need to be identified as a critical infrastructure priority in the Place Plan. A paper for consultation will be out soon as will consideration of Place Plan infrastructure priorities. Shropshire Council is earning interest on the CIL money whilst the CIL review is on-going. Opening up land for housing and businesses such as the proposals for Cleobury above the cemetery will create CIL money which would be needed to support the critical infrastructure of that area. A footpath from Newbridge to Six Ashes could be put in as the Old Station Business Park extends. This could help pedestrians from the Pioneer Centre and other residents walking to Cleobury as well as people walking to work at the Business Park. Proposals to improve the safety of the Six Ashes junction were discussed. The Library in Cleobury could be seen as critical infrastructure and whilst funding is safe until April 2020, Cleobury Town Council is discussing how they can fund it. Cllr Butler asked if Council would consider whether it would be willing to contribute as well. The Task & Finish Group discussing the effects of Brexit on Shropshire have been working on proposals to deal with a Hard Brexit. There is already a shortage of local labour skills hence the need for skilled workers from Europe. An informal Task & Finish Group has been looking at improving the system of planning compliance – there will be more information and training offered this autumn. Men's Shed is a worldwide organisation set up as a charity and has opened a new venture in Cleobury on the New House Farm Industrial Estate. It is a volunteer-ran group for men, including those who may be lonely, isolated, vulnerable or even those referred from their GP. They have over 40 members already and have a static caravan whilst fundraising for a more suitable building. Grant applications are being sent to all local councils for support. Cllr Butler will chase our missing maps with Highways and ask for an update on the culvert investigation work near the ford. He asked us to consider offering to contribute towards the cost of this work if this is an issue at Highways and it would enable the work to be done.

326/11 Parish Matters / Highways

- i) The Clerk has continued to report highway issues with no formal replies received although some works have been done. Council agreed that we repeat our requests for outstanding work especially at the ford, for the return of the parish maps and keep reporting any new issues which occur.
- ii) There will be a short wreath-laying cemetery on November 11th but no church service. Council agreed to order three wreaths as in previous years. Council discussed the proposed location of the Silent Soldier Silhouettes. The black standing soldier will be placed at Six Ashes and the clear Perspex one would be best fixed into a pew in church (with church permission).
- iii) Following recent site visits to inspect the ford area, Council agreed to put in a stronger post to prevent parking on the east side near the bench. Council would like to see a replacement bench installed and maintain it. The ford area will be tidied up with strimming, litter picking etc and Council will continue to press Highways make the requested improvements to the bridge, culvert and depth gauges.

326/12 Future Agenda Items

- i) Discuss outcome of staff review during confidential session.

326/13 Date and Time of Next Meeting

The next Parish Council meeting will be held on Wednesday 24th October 2018 at 7.30pm at Neen Savage Parish Hall. The meeting closed at 8.56pm.