

NEEN SAVAGE PARISH COUNCIL

Clerk: Mrs D McBride

Telephone: 01299 272 717

email: clerk@neensavageparishcouncil.org.uk

The Willows
Cleobury Mortimer
Kidderminster
DY14 0HB

17th May 2018

**To: All Parish Members
The Public
The Press**

Members are summoned to attend the Parish Council Meeting being held on Wednesday 23rd May 2018 in Neen Savage Parish Hall commencing at 7.30pm for the transaction of business as set out in the Agenda below.

Yours Sincerely



Clerk to the Council

AGENDA

- 323/01 Election of Chairman and receive signed Declaration of Acceptance of Office.
- 323/02 Election of Vice-Chairman and receive signed Declaration of Acceptance of Office.
- 323/03 Apologies
To receive and accept apologies and reasons for absence from Members.
- 323/04 Declarations of Interest
Disclosable Pecuniary Interests – *Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*
 - i) To declare any Disclosable Pecuniary Interests.
 - ii) To declare any non-pecuniary Interests.
- 323/05 Public Participation session.
- 323/06 Approval of Minutes
To confirm the Minutes of the Parish Council meeting held on Wednesday 25th April 2018.
- 323/07 Matters Arising/Clerk and Councillor Reports
 - i) Clerk's Progress Report.
 - ii) Crime Group Meeting Report – Cllr Vanderhook.
- 323/08 Annual Review of Council Appointments, Policies and Procedures
 - i) To review councillors' roles, appointment to committees and representatives to outside bodies.
 - ii) To set dates for Parish Council meetings for forthcoming year.
 - iii) To review/update Standing Orders, Financial Regulations and other Council Policies.

NEEN SAVAGE PARISH COUNCIL

- iv) To adopt Press & Media Policy, Complaints Policy and Employment Policies & Procedures.
- v) To review Assets, Risk Assessments and Insurance.

323/09 Financial Matters

- i) To note receipt of Precept - £5411.00
- ii) To note order for broadband service at Parish Hall and approval of direct debit.
- iii) To consider ordering 80 packs of SmartWater @ £8.90 each + VAT.
- iv) To consider purchase of 2 x Silent Soldier Silhouettes and apply for grant from Armistice and Armed Forces Communities Programme.
- v) To consider purchase of 2 x replacement wooden benches for Six Ashes.

323/10 Payments

To approve the following payments and sign cheques:

- i) Mrs D McBride – Wages (May) – £142.24 (updated NALC scale rate)
- ii) HMRC PAYE (May) – £35.60
- iii) Came & Co – insurance - £374.44
- iv) Cleobury Youth Partnership – donation towards youth work - £100.00

323/11 General Data Protection Regulations

- i) To review progress towards compliance with new legislation.
- ii) To adopt data consent forms and Retention & Privacy notices.

323/12 Planning Matters

(a) Planning Applications

- i) Reference: 18/02053/PMBPA (validated: 15/05/2018)
Address: Agricultural Building To The East Of, Baveney Lane, Neen Savage
Proposal: Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to residential use
Applicant: Mr Tom Poyner (4 Withies Bank, Oretton, DY14 0TB)

(b) Planning Decisions

- i) Reference: 18/01602/FUL (validated: 05/04/2018)
Applicant: Mr G Pain
Address: Lower House, Wyre Common, Cleobury Mortimer, Shropshire, DY14 8HQ
Proposal: Conversion and extension of existing double garage to create an ancillary domestic annexe.
Shropshire Council Decision: Grant Permission.

323/13 Unitary Councillors' Reports

To receive Unitary Councillors' Reports.

323/14 Parish Matters / Highways

- i) To discuss highways issues and monitor progress.

323/15 Consultations/Surveys

- i) To respond to Police & Crime Commissioner's town and parish council survey.

323/16 Future Agenda Items.

323/17 To confirm the date and time of the next meeting:

Wednesday 27th June 2018, 7.30pm at Neen Savage Parish Hall.