

NEEN SAVAGE PARISH COUNCIL

Minutes – 26th July 2017

Clerk: Mrs. D McBride

Phone:

e-mail:

Present: Cllrs. G Haywood, S Hinton, A Ratcliff, M Tomkinson & A Vanderhook

Also Present: 4 Members of the Public

The meeting commenced at 7.30pm with Cllr. A Ratcliff in the Chair.

314-1: Temporary Clerk: It was resolved to appoint Cllr. Vanderhook as Temporary Clerk for this meeting as neither the Interim Clerk nor the Appointed Clerk could attend because of prior engagements. P – Cllr. Tomkinson: S – Cllr. A Ratcliff.

314-2: Apologies for absence: Cllr. O Sales (Work); Cllr. S Del Mar (prior engagement) and SC Cllr. M Shingleton (prior engagement). Resolved that the apologies be accepted. P - Cllr. Tomkinson: S – Cllr. Ratcliff.

314-3: Declarations of Interest: None declared

314-4: Public Participation in accordance with Standing Orders: Mr. B Treves asked if the minutes could be made available earlier than the day before the meeting. Cllr. Ratcliff said that this was the intention when the new Clerk was in post.

314-5: To confirm the accuracy of the Minutes of the meetings held on 28th June 2017 and 14th July 2017. Cllr. Vanderhook queried Minute 312-12 (28/06). His recollection was that Shropshire Council would be asked to confirm that anyone carrying out work on the minor roads would be covered by SC Insurance. It was resolved to amend the minute to show that SC would be asked; Subject to this change it was resolved that the Minutes of both meetings be approved and signed by the Chairman as a true and accurate record. P – Cllr. Tomkinson: S – Cllr. Haywood

314-6: Matters arising from these Minutes: Cllr. Ratcliff said that he had raised the question of Insurance cover with SC (S Brown) who had promised an answer shortly.

Cllr. Ratcliff said that Came and Co. had confirmed that members would be covered, in these circumstances, under the Council insurance policy providing proper regard was paid to working safely.

314-7: Appointment of Permanent Clerk: Cllr. Ratcliff confirmed that Mrs. D McBride had been offered and had accepted the position. References had been offered but it was decided not to take them up. As the NALC model Contract of Employment was under review, Mrs McBride had agreed to await the new form.

314-8: Correspondence:

Mrs A Flowers had written informing Council she had made an application to SC to divert, two footpaths that ran through her property. Members resolved that if SC should seek comment from Council, then the likelihood was, on the information provided, that the application would be supported. P-Cllr. Ratcliff: S – Cllr. Tomkinson.

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Cllr. Hinton had written to advise Council, in the absence of any notification from Shropshire Council, that Mrs. Hinton had made a “Part Q” application for the conversion of a redundant agricultural building (veal production unit) to a residential dwelling. If the submission was accepted, then a full planning application would be submitted. Council noted the contents of the letter and Cllr. Hinton’s additional information.

Mr B Treves had sent to Council a copy of a report that he had made to SC on 01/04/16 on the continued flooding of the road outside his house caused by the lack of attention to the drains and culverts that directed water into the Rea near the ford; over a year later the problem persists. He included additional information

on the earlier report.

The culvert outside The Old Vicarage that appeared to be blocked and the leaking water main adjacent.

The damaged wall by the ford that still awaited repair following impact by a lorry. BT had reported the incident to SC and given the vehicle reg. no.

The lack of a (promised) rail protecting the ditch by the ford.

Missing “kicking boards” on the footbridge over the Rea.

Missing/damaged setts in the ford

Damaged road sign at Six Ashes pointing to the NS Church and Parish Hall

Council resolved to send the report to SC Highways with a covering letter requesting an urgent meeting, at the ford, in an attempt to resolve these problems in a timely manner. P – Cllr. Ratcliff: S – Cllr. Tomkinson.

Cllr. Ratcliff passed on the details of the Wedding event at Detton Hall on 2nd September. Neighbours had been advised and would doubtless be keeping a close eye (and ear) on the event. Council noted.

314-9 Authorise Payments and sign cheques.

Council had not yet been able to establish the new cheque signatories to the bank accounts. It was hoped that this would be done within a couple of weeks.

Came & Co (Insurance) - £311.96. Payment was overdue and Cllr. Ratcliff had offered to pay from his personal account. Council resolved that he should and that he be reimbursed as soon as cheques could be issued. P – Cllr. Tomkinson: S – Cllr. Haywood.

Andrew Roberts (Interim Clerk) – his invoice was expected and it was resolved that rather than wait until the end of September to pay, upon receipt of the invoice, Cllrs. Ratcliff and Vanderhook would with the Clerk deal with it. P – Cllr. Ratcliff: S – Cllr. Haywood

Kinlet Village Hall (£45.00) & D. Malley (£80.00). Cheques had been signed on 3rd May but had only been delivered by the former chairman on 15th July. There was no need to reissue the cheques.

SALC (£25.00 & £28.20). It was resolved to pay these invoices as soon as cheques could be signed.

P – Cllr. Ratcliff; S – Cllr. Tomkinson

314-10 Shutdown of www.neensavage.org.

It was resolved to take this with item 13.

314-11 Parish Walk

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Cllr. Hinton reported that he was working on the route and hoped to publish the (October) date in the Vital Link and on the Facebook page.

314-12 Report from SC

Cllr Shingleton had sent her apologies. She had a prior engagement.

314 -13 Old Website shutdown and Transparency Regs. grant application.

Despite 2 requests to transfer the site and domain name to the Parish Council, no response had been received from the owner (Emma Griffin) of the “old website” & domain name.

Cllr. Sales had sought quotes for a new website and the Council resolved to construct a new site and to accept the quotation received from Chris Bargman. Members had viewed sites that he had constructed and were satisfied that he could meet our requirements. The other quotation from Crystalthought was considerably more expensive.

Chris Bargman had included a quotation for closing access to the old website or at least removing its claim to being the Neen Savage Parish Council website. P – Cllr Haywood: S – Cllr. Hinton.

8.30pm - Councillor G Haywood apologised and left the meeting.

Cllr. Vanderhook had compiled the cost schedule for the equipment and services to enable compliance with the Transparency Regs. The schedule and draft grant application had been circulated including the cost of establishing a Broadband connection at NSPHall. The hall committee had approved, with details to be agreed before installation. As Fibre BB was available it was decided to include this in the application, rather than standard.

Council resolved to submit the application, amended to include the cost of Fibre B/band. P – Cllr. Ratcliff: S – Cllr. Tomkinson.

The possibility of installing a digital projector in the hall had also been considered but the grant funding did not cover this. This would be considered later if money could be found.

314-14 Any Other Business.

Mr J Cleford had confirmed that the elusive Memory Stick, containing the old council records, had been put in one of the boxes of files handed over. It was black. Cllr. Vanderhook had not found it.

Council would look at carrying out litter picks in the autumn and spring each year.

314-15 Date of Next Meeting

7.30pm, 27th September 2017 at Neen Savage Parish Hall.

It was agreed that these minutes are a true record of the meeting subject to the following corrections:

Signed.....Chairman/Vice-Chairman

Date..... 27th September 2017