

Date issued: 8<sup>th</sup> May 2017.

Reference Number: 309

Council Members: Those elected on 4<sup>th</sup> May 2017

The above members are summoned to attend the Annual Parish Council meeting due to be held on Tuesday 16<sup>th</sup> May 2017 due to be held at Neen Savage Parish Hall.  
Standing Order (2a)

Proceedings to Commence at 6.00 pm. Standing Order (2c)

## **AGENDA**

### **In accordance with Standing Orders section 2**

Section 2 (h): The current chairman of the Council shall preside at the meeting until a successor chairman has been elected. He shall be entitled to a casting vote, but not an ordinary vote in relation to the election of chairman or any other matter.

1. To elect a Chairman for the year 2017-18. Standing Order (2e).
2. To elect a Vice Chairman for the year 2017-18. Standing Order (2e).
3. Standing Order 2 (i) All Councillors present deliver their declarations of acceptance of office.
4. To appoint a temporary Clerk /RFO. S 112 and 112 (5) Local Government Act 1972
5. To receive members apologies and reason for absence.
6. To receive declarations of interest.
7. To review and consider delegation arrangements for employees and sub-committees.  
Standing Orders s (iii)
8. To review and consider terms of reference's for sub-committees. Standing Order 1(v)
9. To receive nominations to existing committees. Standing Order s (v)

10. To consider the appointment of new committees S/O (vi)
11. To review adoption of appropriate Standing Orders. S/O (vii)
12. To consider any arrangements. S/O (viii)
13. To review arrangements of representations or working with external bodies. S/O (xi)
14. To review inventory of land and assets. S/O (xi)
15. To review and consider memberships of bodies S/O (xiii)
16. Establish Councils complaints procedure. S/O (xiv)
17. Establish Councils procedure for handling requests FOA 2000. S/O (xv)
18. Establish Council policy for dealing with press or media. S/O (xvi)
19. To agree the dates of future meetings including the annual electors meeting. S/O (xvii)
20. To consider the following planning applications.
  - a) 17/01523/FUL
  - b) 16/02982/PMBPA
21. Public question time.
22. To read out email received from Mr Barry Treves, held by the current Chairman.